

Secretarial Notes
DMATS Technical Advisory Board meeting

Date: Thursday, May 9, 2024
Time: 11:00 a.m.
Place: ECIA, 7600 Commerce Park

DMATS Technical Advisory Board Members Present:

- | | | | |
|--|--|---|--|
| <input checked="" type="checkbox"/> Wally Wernimont**
<i>City of Dubuque</i>
(proxy Jason Duba) | <input checked="" type="checkbox"/> Beth Bonz
<i>City of Asbury</i> | <input type="checkbox"/> Vacant
<i>City of East Dubuque</i> | <input type="checkbox"/> Ed Raber
<i>Dubuque County</i> |
| <input checked="" type="checkbox"/> Gus Psihoyos (chair)**
<i>Engineer,</i>
<i>City of DBQ</i>
(proxy Bob Schiesl) | <input checked="" type="checkbox"/> Russell Weber
<i>Engineer,</i>
<i>DBQ County</i>
(proxy Wyatt Anderson) | <input type="checkbox"/> Steve Keeffer
<i>Engineer,</i>
<i>Jo Daviess County, IL</i> | <input type="checkbox"/> Dave Lambert
<i>Engineer</i>
<i>Grant County, WI</i> |
| <input type="checkbox"/> Ryan Knuckey
<i>Jule Transit</i>
(proxy Jodi Johnson) | <input checked="" type="checkbox"/> Stacie Scott
<i>Regional Transit</i>
<i>Authority (RTA)</i>
(proxy Gail Kuhle) | <input type="checkbox"/> Troy Maggied
<i>SWWPRC</i> | <input type="checkbox"/> Vacant**
<i>ECIA</i>
(proxy Holly McPherson) |
| <input checked="" type="checkbox"/> IL DOT District 2
(proxy Rob Bates)
(proxy Doug DeLille) | <input type="checkbox"/> Stephen Flottmeyer**
<i>Wisconsin DOT</i>
(proxy Francis Schelfhout) | <input checked="" type="checkbox"/> Sam Shea*
<i>Iowa DOT</i>
(non-voting member) | |

Others Present:

Staff Present

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> Chandra Ravada
*Non-Voting Member | <input checked="" type="checkbox"/> Dan Fox
**Voting member by Proxy | <input checked="" type="checkbox"/> Sarah Berning | <input checked="" type="checkbox"/> Jack Studier
*** Attendance by phone |
|---|--|--|--|

A quorum was present for DMATS Policy and Technical Advisory Board

Call to Order

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Gus Psihoyos.

Review/Approve the Agenda for the Thursday, May 9, 2024, DMATS Technical Advisory Board meeting

Motion by Wernimont, second by Weber to approve the agenda for the Thursday, May 9, 2024, DMATS Technical Advisory Board meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from the Thursday, April 11, 2024, meeting

Motion by Bonz, second by Weber to approve the minutes and receive and file the secretarial notes from the Thursday, April 11, 2024, DMATS Technical Advisory Board meeting. The motion passed unanimously.

Review/Recommend resolutions to the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program for Rail Crossing Safety Improvements within the DMATS region

Ravada stated there are eleven to twelve railroad crossings within the City of Dubuque and five in the city of East Dubuque, totaling 16 to 17 crossings within the DMATS region that need improvement for safety, efficiency and reliability for passenger rail. DMATS supports the submittal of the CRISI application and will participate in the implementation of the safety improvements in accordance with its designated responsibilities, and the cities of Dubuque and East Dubuque will provide 20% local match.

Motion by Bonz, second by Weber to recommend approval to the DMATS Policy Board the resolutions to the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program for Rail Crossing Safety Improvements within the DMATS region. The motion passed unanimously.

Review/Recommend draft DMATS Federal Fiscal Year 2025-2028 Transportation Improvement Program (TIP)

Ravada referred to the TIP stating the projects included in the TIP,

- City of Dubuque STREETS Project Implementation
- City of Dubuque 14th Street overpass
- City of Dubuque US Highway 20, Northwest Arterial Intersection

- Dubuque County Old Highway Road
- Dubuque County North Cascade Resurfacing
- Dubuque County Skyline Road Resurfacing
- City of Asbury, Asbury Road and Hales Mill Roundabout

Ravada reviewed the projects and balance sheets. Ravada stated the board has 30 days to review and inform staff of any changes that need to be made to the TIP.

Motion by Bonz second by Weber to recommend approval to the DMATS Policy Board to approve the draft DMATS Federal Fiscal Year 2025-2028 Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Recommend Final Fiscal Year (FY) 2025 DMATS Transportation Planning Work Program (TPWP)

Ravada stated that staff received notice that FTA funds were increased and prior to today DMATS was receiving \$48,408 in FTA funds and currently are receiving \$50,336 in FTA funds. DMATS also received a \$3,433 increase for the complete streets project. No other changes were made to the TPWP. Ravada stated the new changes will be made prior to staff submittal to IA DOT.

Motion by Bonz, second by Scott to recommend to the DMATS Policy Board approval of the Final Fiscal Year (FY) 2025 DMATS Transportation Planning Work Program (TPWP). The motion passed unanimously.

Review/Recommend Draft Fiscal Year 2024 DMATS Public Involvement Policy Plan (PIP)

Fox referred to the Public Involvement Policy Plan handout, stating this plan includes all DMATS plans and has been updated with the new census data. Also, it includes staff public participation strategies within the DMATS region. Fox stated the board has 45 days to review and provide input to staff.

Motion by Bonz, second by Weber to recommend to the DMATS Policy Board approval of the Draft Fiscal Year 2024 DMATS Public Involvement Policy Plan (PIP). The motion passed unanimously.

Review/Recommend Draft Fiscal Year 2024 DMATS Limited English Proficiency (LEP) Plan

Studier stated every two years the Limited English Proficiency Plan needs to be reviewed and updated. The FY24 draft of the Limited English Proficiency Plan has been updated to use the census data from 2022. Studier informed the Board that they have 30 days to review and give any recommendations to staff.

Motion by Wernimont, second by Weber to recommend approval to the DMATS Policy Board the Draft Fiscal Year 2024 RPA 8 Limited English Proficiency (LEP) Plan. The motion passed unanimously.

Review/Recommend Draft Fiscal Year 2024 DMATS Title VI Non-Discrimination Program Plan

Fox referred to the Title VI Non-Discrimination Program Plan handout, stating there has been no major policy changes, although the plan has been updated to incorporate the new 2022 census data. Fox stated the Board has 30 days to review and give any recommendations to staff.

Motion by Bonz, second by Scott to recommend approval to the DMATS Policy Board Draft Fiscal Year 2024 RPA 8 Title VI Non-Discrimination Program Plan. The motion passed unanimously.

Comments from public on an item that did not appear on the agenda

No comments were made by the public.

Other Business

No other business at this time.

Adjournment

Motion by Bonz, second by Weber to adjourn the Thursday, May 9, 2024, DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 11:44 a.m.

Respectfully submitted,

Chandra Ravada
ECIA Director of Transportation and Planning